

## PTO Minutes

1/7/16

**Purpose** - to promote open communication and understanding between the parents and the staff of Castlewood Elementary School. Working together will enhance and maximize the education of every child while aiding them in reaching their highest potential.

**In attendance:** Heather Eide, Kristy Borer, Rochelle Rudebusch, April Brouwer, Julie Kirwan, Kim Boswell, Julie Bartels, Carrie Boyd, Becky Goens

**Minutes taken by:** Brandy Tesch

### Agenda -

1. Finances and office
  - a. Balance of existing account - \$4,017.22
    - i. Purchases – \$200.00
      1. Die cuts for teacher workroom – approved at November meeting
    - ii. Revenue – \$368.50 from Box Tops
  - b. Updates since last meeting –
    1. 1<sup>st</sup> Day School Supplies – we have signed a commitment contract to work with the company again. We will begin advertising this and promoting ordering kits in April.
      - a. Goal is 100 purchases; please promote.
    2. Die cuts were purchased for Joy - \$200 – she did receive a matching grant of \$200 from CEF
  - c. School Improvement Committee – Kristy Borer, Deb Mack, Deb McEldowney, and Heather are on the committee. April Brouwer, Becky Goens, and Julie Kirwan volunteered to be on the committee. Other parents are still welcome.
    - i. First meeting will be held on Wednesday, January 27<sup>th</sup> at 3:30. This meeting may only be staff, but another meeting will be set up at a more convenient time for parents to attend.
  - d. Parent Involvement Policy – Julie Bartels, Rochelle Rudebusch, and Heather are on the committee. Carrie Boyd volunteered to be on the committee. We do need several other parents as well so if you have a child who is in Title please consider being on the committee.
    - i. First meeting will be held on Thursday, January 21<sup>st</sup> at 3:30. This meeting may only be staff, but another meeting will be set up at a more convenient time for parents to attend.
      1. Title 1 parent involvement policy
      2. Any parents welcome to attend
  - e. Family Math Night
    - i. Will be held on Thursday, March 31<sup>st</sup>.

1. Initial Discussion - Could we have volunteers run this on the night of conferences to have more involvement with families already coming?
  - i. Heather will send that out for some feedback
  - ii. Group discussed that the time of the math night may not coincide well the time scheduled for a conference.
  - iii. Wouldn't want parents to have to worry about getting to a conference when they should be having fun at math night
- b. If not on the night of conferences, the group preferred Thursday evening, 3/31.

After the initial discussion, a decision was made to just hold Family Math Night on Thursday, March 31<sup>st</sup>.

- c. Last year some parents/teachers made bars/water, the group decided would like to do this again. Let Ms. Eide know if you are interested in bringing goodies.
  - d. Ms. Eide will also look into Thrivent funding pizza to avoid parents having to make supper.
2. New items –
    - a. Scholastic Book Fair will be held during Spring conferences.
      - i. Will run the whole week of conferences
      - ii. Cannot hold in library due to study hall
      - iii. Need parent volunteers to process purchases – let Ms. Eide know if you have an hour or two of time to volunteer.
    - b. Oral Interp –
      - i. Thoughts?
        1. Group preferred to hold during the school day as opposed to the evening
          - a. Holding it during an evening would turn it into a non required function by students (group viewed as a down fall)
          - b. Holding during the evening would also have siblings in attendance and turn an already nervous situation worse for the students (down fall)
      - ii. Day, evening, afternoon?
        1. Group preferred to hold in the morning in case it runs later; this would avoid having to hold a 2<sup>nd</sup> day.
      - iii. Later this year – end of April – winners announced at awards ceremony
        1. Group discussed holding the awards the same evening as the spring concert as we did last year
    - c. Next meeting topics – discuss the end of the year family event

Next meeting will be held Monday, February 8<sup>th</sup> at 6:00 pm.